

REGISTERED No. M - 302
L.-7646



EXTRAORDINARY
PUBLISHED BY AUTHORITY

ISLAMABAD, THURSDAY, DECEMBER 12, 2019

PART II

Statutory Notifications (S. R. O.)

GOVERNMENT OF PAKISTAN
OIL AND GAS REGULATORY AUTHORITY

NOTIFICATION

Islamabad, the 26th November, 2019

S. R. O. 1550(I)/2019.—In exercise of the powers conferred by sub-section (2) of section 14 read with sub-section (2) (d) of section 42, of the Oil and Gas Regulatory Authority Ordinance, 2002 (Ordinance No. XVII of 2002), the Authority is pleased to make following amendments in the Oil and Gas Regulatory Authority Service Regulations, 2005;

In the aforesaid Regulations: —

- i. Regulation 15 (5) shall be omitted.
- ii. Regulation 15(6) shall be omitted.
- iii. Appendix-A of OGRA Service Regulations, 2005 shall be replaced with the following:—

2837 (1—7)

Price: Rs. 10.00

[1965(2019)/Ex. Gaz.]

Appendix-A**SERVICE GROUPS**

The following shall be the Service Groups in the Authority:

1. Technical Service Group
 - a. Operational Departments. — [Natural Gas, Compressed Natural Gas (CNG), Liquefied Petroleum Gas (LPG), Liquefied Natural Gas and Oil].
 - b. Finance Departments. — (Finance, Audit and Accounts).
 - c. Legal Departments. — (Legal and Registrar's Office).
 - d. Planning & Coordination and IT Department.
 - e. Corporate and Media Affairs.
2. General Service Group.—Administration and Human Resource.

Note.—(i) Recognized University in Pakistan means a university recognized by the Higher Education Commission of Pakistan (HECP).

- (ii) The service groups are presently based on posts with the following designations and grades. These groups and posts shall be subject to change as may be decided by the Authority, from time to time, depending upon the operational requirements.

MINIMUM QUALIFICATION, EXPERIENCE, AGE LIMIT AND OTHER CONDITIONS PRESCRIBED FOR INITIAL APPOINTMENT TO VARIOUS POSTS IN EACH SERVICE GROUP

**Technical Departments
(GAS, CNG, LPG, LNG AND OIL)**

Position	Grade	Minimum Qualification	Minimum relevant Post- Qualification Experience	Maximum Age
Senior Executive Director	E-6	Master/Bachelor degree in Engineering/ Petroleum Geology / Geophysics/ Chemistry or equivalent degree from Institute recognized by HEC and registered with Pakistan Engineering Council (PEC) in case of Engineering degree:— (i). 18 years of education (ii). 16 years of education	16 years 18 years	55 years
Executive Director	E-5	Master/Bachelor degree in Engineering/ Petroleum Geology / Geophysics / Chemistry or equivalent degree from Institute recognized by HEC and registered with Pakistan Engineering Council (PEC) in case of Engineering degree:— (i). 18 years of education (ii). 16 years of education	13 years 15 years	50 Years

Position	Grade	Minimum Qualification	Minimum relevant Post-Qualification Experience	Maximum Age
Joint Executive Director	E-4	Master/Bachelor degree in Engineering/ Petroleum Geology/ Geophysics/Chemistry or equivalent degree from Institute recognized by HEC and registered with Pakistan Engineering Council (PEC) in case of Engineering degree:— (i). 18 years of education (ii). 16 years of education	10 years 12 years	45 years
Deputy Executive Director	E-3	Master/Bachelor degree in Engineering/Petroleum Geology/Geophysics/Chemistry or equivalent degree from Institute recognized by HEC and registered with Pakistan Engineering Council (PEC) in case of Engineering degree:— (i). 18 years of education (ii). 16 years of education	05 years 07 years	40 years
Assistant Executive Director	E-2	Master/Bachelor degree in Engineering/Petroleum Geology/Geophysics/Chemistry or equivalent degree from Institute recognized by HEC and (PEC) in case of Engineering degree:— (i). 18 years of education (ii). 16 years of education	Nil 02 years	35 years
Executive	E-1	Master/Bachelor degree in Engineering/Petroleum Geology/Geophysics/Chemistry or equivalent degree from Institute recognized by HEC and (PEC) in case of Engineering degree:— (i). 18 years of education (ii). 16 years of education	Nil Nil	30 years

FINANCE DEPARTMENT
(FINANCE, ACCOUNTS AND INTERNAL AUDIT DEPARTMENT)

Position	Grade	Minimum Qualification	Minimum relevant Post-Qualification Experience	Maximum Age
Senior Executive Director (Finance)	E-6	FCA/FCMA OR ACA/ACMA/MBA(Finance) 18 years OR ACCA / MBA(Finance) 16 years / BBA (Hons) Finance 16 years from a recognized University in Pakistan or abroad.	15 years 16 years 18 years	55 years
Executive Director (Finance)/ Executive Director (Accounts)	E-5	FCA/FCMA OR ACA/ACMA/MBA (Finance) 18 years OR ACCA / MBA (Finance) 16 years / BBA (Hons) Finance 16 years from a recognized University in Pakistan or abroad.	12 years 13 years 15 years	50 Years
Joint Executive Director (Finance/Accounts)/ Chief Audit Officer	E-4	ACA/ACMA/MBA (Finance) 18 years OR ACCA / MBA (Finance) 16 years / BBA (Hons) Finance 16 years from a recognized University in Pakistan or abroad.	10 years 12 years	45 years

Position	Grade	Minimum Qualification	Minimum relevant Post- Qualification Experience	Maximum Age
Deputy Executive Director (Finance/Accounts/Audit)	E-3	ACA/ACMA/MBA (Finance) 18 years OR ACCA / MBA (Finance) 16 years / BBA (Hons) Finance 16 years from a recognized University in Pakistan or abroad.	03 years 05 years	40 years
Assistant Executive Director (Finance/Accounts/Audit)	E-2	ACA/ACMA/MBA(Finance) 18 years OR ACCA / MBA (Finance) 16 years / BBA (Hons) Finance 16 years from a recognized University in Pakistan or abroad.	Nil 02 years	35 years
Executive (Finance/Accounts/ Audit)	E-1	CA (Inter) / ICMA (Inter) / MBA (Finance) / BBA (Hons) Finance 16 years from a recognized University in Pakistan or abroad.	Nil	30 years

**LEGAL DEPARTMENT
(LEGAL / LITIGATION / REGISTRAR OFFICE)**

Position	Grade	Minimum Qualification	Minimum relevant Post- Qualification Experience	Maximum Age
Senior Executive Director (Legal)	E-6	Bar-at-Law / LLM from a recognized University in Pakistan or abroad. OR LLB / LLB (Hons) from a recognized University in Pakistan or abroad.	15 years 18 years	55 years
Executive Director (Legal) / Senior Registrar	E-5	Bar-at-Law / LLM from a recognized University in Pakistan or abroad. OR LLB / LLB (Hons) from a recognized University in Pakistan or abroad.	12 years 15 years	50 years
Principal Law Officer/ Registrar	E-4	Bar-at-Law / LLM from a recognized University in Pakistan or abroad. OR LLB / LLB (Hons) from a recognized University in Pakistan or abroad.	09 years 12 years	45 years
Senior Law Officer/ Deputy Registrar	E-3	Bar-at-Law / LLM from a recognized University in Pakistan or abroad. OR LLB/LLB (Hons) from a recognized University in Pakistan or abroad.	04 years 07 years	40 years
Assistant Registrar/Law Officer	E-2	Bar-at-Law / LLM from a recognized University in Pakistan or abroad. OR LLB / LLB (Hons) from a recognized University in Pakistan or abroad.	Nil 02 years	35 years
Executive	E-1	Bar-at-Law / LLM / LLB / LLB (Hons) from a recognized University in Pakistan or abroad.	Nil	30 years

PLANNING COORDINATION AND IT DEPARTMENT

Position	Grade	Minimum Qualification	Minimum relevant Post-Qualification Experience	Maximum Age
Senior Executive Director (Planning & Coordination)	E-6	Master degree in Business Administration/ Energy Economics/Petroleum Management/ Bachelor degree in Engineering from recognized University in Pakistan or abroad.	18 Years	55 Years
Executive Director (Planning & Coordination)	E-5	Master degree in Business Administration/ Energy Economics/Petroleum Management/ Bachelor degree in Engineering from recognized University in Pakistan or abroad.	15 Years	50 Years
Joint Executive Director (Planning & Coordination)/Chief Economist	E-4	Master degree in Business Administration/ Energy Economics/Petroleum Management/ Bachelor degree in Engineering from recognized University in Pakistan or abroad.	12 Years	45 Years
Joint Executive Director (IT)	E-4	MBA (IT)/ MCS/ MS(IT)/ BE(IT) or BS(CS) from a recognized University in Pakistan or abroad.	12 Years	45 Years
Senior Economist	E-3	Master degree in Economics/Applied Economics from a recognized University in Pakistan or abroad.	08 Years	45 Years
Deputy Executive Director (IT)	E-3	MBA (IT)/ MCS/ MS(IT)/ BE(IT) or BS(CS) from a recognized University in Pakistan or abroad.	08 Years	45 Years
Economist	E-2	Master degree in Economics/Applied Economics from a recognized University in Pakistan or abroad.	02 Years	35 Years
Assistant Executive Director (IT)	E-2	MBA (IT)/ MCS/ MS(IT)/ BE(IT) or BS(CS) from a recognized University in Pakistan or abroad.	02 Years	35 Years
Deputy Assistant Executive Director (IT)	E-1	MBA (IT)/ MCS/ MS(IT)/ BE(IT) or BS(CS) from a recognized University in Pakistan or abroad.	Nil	35 Years
SUPPORT STAFF				
Network Technician	S-5	BA/B.Sc in Computer Science from a recognized University/Diploma from a recognized Institute.	05 years	40 years
	S-4	BA/B.Sc in Computer Science from a recognized University/Diploma from a recognized Institute.	03 years	35 years
	S-3	BA/B.Sc in Computer Science from a recognized University/Diploma from a recognized Institute.	Nil	30 years

In case of 18 years of qualification, 02 years of relaxation in experience shall be applicable.

CORPORATE & MEDIA AFFAIRS

Position	Grade	Minimum Qualifications	Minimum Relevant Post-qualification Experience	Maximum Age
Senior Executive Director (Corporate & Media Affairs)	E-6	Master in Mass Communication from HEC recognized University in Pakistan or abroad. Additional Master qualification in Law/Business/Economics will be an advantage; - (i) 18 years education (ii) 16 years education	16 years 18 years	55 years

Position	Grade	Minimum Qualifications	Minimum Relevant Post-qualification Experience	Maximum Age
Executive Director (Media & Public Relations)	E-5	MBA/Master in Mass Communication from recognized University in Pakistan or abroad having:- (i) 18 years education (ii) 16 years education	13 years 15 years	50 years
Joint Executive Director (Media & Public Relations)	E-4	MBA/Master in Mass Communication from recognized University in Pakistan or abroad having:- (i) 18 years education (ii) 16 years education	10 years 12 years	45 years
Deputy Executive Director (Corporate Communication Brand, PR and Advertising/ Social Media)	E-3	MBA/Master in Mass Communication from recognized University in Pakistan or abroad having:- (i) 18 years education (ii) 16 years education	05 years 07 years	40 years
Deputy Executive Director (Content Development/ Publications/ Internal Communication/ Content Writer)	E-3	MA English / MBA / Master in Mass Communication from recognized University in Pakistan or abroad having:- (i) 18 years education (ii) 16 years education	05 years 07 years	40 years
Assistant Executive Director (Protocol/Event Coordinator)	E-2	MBA/BBA/BS Media Studies from recognized University in Pakistan or abroad having:- (i) 18 years education (ii) 16 years education	Nil 02 years	35 years
Translator	E-2	MA English/MA Urdu/MS in Social Sciences, plus diploma in language translation from a recognized University in Pakistan or abroad having:- (i) 18 years education (ii) 16 years education	Nil 02 years	35 years
Trainee Executive (Media Coordinator)	E-1	Master/Bachelor in Mass Communication / Media Studies, 16 years of qualification from recognized University in Pakistan or abroad.	Nil	30 years

GENERAL SERVICE GROUP**(ADMINISTRATION, HUMAN RESOURCE, SECRETARIAT, PUBLIC RELATIONS AND PROTOCOL)**

Position	Grade	Minimum Qualifications	Minimum Relevant Post-qualification Experience	Maximum Age
Senior Executive Director (Admn)/ Secretary	E-6	MS/MBA/MPA/MSc/MA/ BBA (Hons) in relevant discipline from a recognized University in Pakistan or abroad. (i) 18 years education (ii) 16 years education	16 years 18 years	55 years
Executive Director/Secretary	E-5	MS/MBA/MPA/MSc/MA/ BBA (Hons) in relevant discipline from a recognized University in Pakistan or abroad. (i) 18 years education (ii) 16 years education	13 years 15 years	50 years

Position	Grade	Minimum Qualifications	Minimum Relevant Post-qualification Experience	Maximum Age
Joint Executive Director	E-4	MS/MBA/MPA/MSc/MA/ BBA (Hons) in relevant discipline from a recognized University in Pakistan or abroad. (i) 18 years education (ii) 16 years education	10 years 12 years	45 years
Deputy Executive Director	E-3	MS/MBA/MPA/MSc/MA/ BBA (Hons) in relevant discipline from a recognized University in Pakistan or abroad. (i) 18 years education (ii) 16 years education	05 years 07 years	45 years
Assistant Executive Director	E-2	MS/MBA/MPA/MSc/MA/ BBA (Hons) in relevant discipline from a recognized University in Pakistan or abroad. (i) 18 years education (ii) 16 years education	Nil 02 years	35 years
Dy. Assistant Executive Director	E-1	MS/MBA/MPA/MSc/MA/ BBA (Hons) in relevant discipline from a recognized University in Pakistan or abroad. (i) 18 years education (ii) 16 years education	Nil Nil	30 years

SUPPORT STAFF

Position	Grade	Minimum Qualifications	Minimum Relevant Post-qualification Experience	Maximum Age
Technical supervisor	S-5	Diploma in Associate Engineering (Electrical) from a recognized University.	10 years	45 years
Office Secretary	S-5	Bachelor Degree from a recognized University.	05 years	45 years
Senior Assistant	S-4	Bachelor Degree from a recognized University.	03 years	35 years
Senior Technician	S-4	Matric along-with diploma or certificate of technical qualification.	6 years	35 years
Technician	S-3	Matric along-with diploma or certificate of technical qualification.	03 years	35 years
Assistant	S-3	Bachelor Degree from a recognized University.	Nil	35 years
Drivers/Dispatch Rider	S-2	Matric with LTV licence.	03 years	35 years
Office Attendant/ Chowkidar	S-1	Matric.	Nil	35 years

[No. OGRA-5-6(1)/2019-PR]

IMRAN GHAZNAVI,
Senior Executive Director
Corporate & Media Affairs.